Andrews Chapel Restoration Committee

 Minutes of meeting held on June 3, 2015

Members Present:  Deb Bogardus, Toni DiLisio, Mary Cassidy, Cathie Jalbert, Howie Vatcher

Others:  Dave Gardiner, Gino Cresta, Dana Anderson

 The meeting began with the members expressing their delight at the recent generous donation from William and Jane Mosakowski.  They have agreed to match all donations up to $75,000!    We had already raised $30,000 since the beginning of our fund raising, so we hope to receive a check from the Mosakowskis for that amount in the near future.

 Deb announced that since the letters requesting donations went out and since the press releases in the Lynn Item, Salem News and Reporter, $15,490 dollars has been donated!  The Committee thanked Dave Gardiner for his outstanding effort on these two fund raisers.  Deb and Dave will write thank you notes to all the donors.  Several donors were interested in naming rights for pews, but since the pews have all been donated, the Committee suggested that two donors combine their donations for a window.

 Now that there are funds, the duct work can be done.  This will be in preparation for installing the heating unit.  Gino will contact Jim Carone of Swampscott Refrigeration

for this.

 John Barnes, the electrician who wired the Chapel, will have to be contacted to

correct several things.  The wires were placed through rotted studs and an electrical box was placed where the gutters were going to be placed.  Also, the outlets are on the sides on the interior instead of in front by the stage.  Gino suggested Barnes be contacted after a contractor is chosen for the stud repair work.  He also said that he would have Rich Baldacci look at the problem to decide the best solution.

 Contractors Steven Hayes and Joe McCall  have submitted estimates. Bob Pierce will soon go into the basement and prepare his estimate.

Gino will look at all three estimates and will decide on the contractor.

 The question of mold came up and the Committee decided that a test for mold should be administered.  The Board of Health has a kit and Gino said that he would contact Jeff Vaughn, Health Inspector, and have the test done.

 A discussion about what to do regarding the walls and plastering took place and Deb said that she would get in touch with a Restoration Plasterer that Tom Barber, the window restorer, suggested.  She will get his ideas about repairing the walls.

 Mary reported that the Historical Commission had looked into grant writers for us. The Massachusetts Historical Commission has a yearly matching grant and the SHC has several names of candidates to write the application for the grant.   The Committee agreed to pay the  grant writer’s salary.  Dana said that he would talk to Susan Munafo, SHC chairperson, about this.  It was decided that a good project for this grant would be to make Andrews Chapel Handicapped Accessible. .  Gino said that there were architectural drawings already in place for this.

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Dave asked about bathroom facilities when the Chapel is open and Gino and Dana knew of companies that supply porta-potties.  This topic will be discussed at a later date.

 Cathy Jalbert volunteered to make a list of local businesses.  This could be used for future fundraising.

 Dana suggested a social event this summer at the Chapel to celebrate the progress and for public awareness.  The event would have music and refreshments.  The Committee liked the idea of a party but because there may be work in progress this summer and the pews may not be installed yet, it was decided to postpone it until next May or June when more work is completed.

Respectfully submitted by Mary Cassidy, Secretary